

Commission to Modernize State Procurement
March 14, 2016 3:00pm – 5:00pm
16 Francis Street, 4th Floor Conference Room, Annapolis, MD 21401

Commissioners in Attendance

Lieutenant Governor Boyd Rutherford
Nancy Kopp, *Maryland State Treasurer*
John Gontrum, *Comptroller's Office*
David Brinkley, *Secretary, Maryland Department of Budget & Management*
Gail Bassette, *Secretary, Maryland Department of General Services*
David Garcia, *Secretary, Maryland Department of Information Technology*
Jimmy Rhee, *Special Secretary, Office of Minority Affairs*
Michael Zimmerman, *Director, Maryland Department of Transportation, Office of Procurement*
Ronald Lipford, *Principal and CEO, Arel Architects*
John Molnar, *Co-founder, Integrity Consulting*
Matthew Solomson, *Chief Legal Officer, Federal Government Solutions*
Eric Regelin, *President, Granix, LLC.*
Sheila McDonaldm, Esq., *Executive Secretary, Maryland Board of Public Works*
Delegate Christopher West, *District 42B, Member of the Health and Government Operations Committee*
Senator Stephen Waugh, *District 29, Member of the Education, Health and Environmental Affairs Committee*
Delegate Dan Morhaim, *District 11, Member of the Health and Government Operations Committee*

Welcome

The Commission to Modernize State Procurement convened for its first meeting at 3:00 PM on March 14, 2016.

Lieutenant Governor Boyd Rutherford welcomed the commission members.

In an effort to review all aspects of modernizing the state's procurement process, the Commission will address the following themes: standardizing the interpretation of the procurement provisions in the Code of Maryland Regulations across all agencies; reducing costs for state agencies by utilizing new technologies; developing a statewide procurement manual to be used by state agencies for awarding contracts; and simplifying the current Request For Proposal template to make it easier for businesses to understand and respond.

Ethics Briefing

Robert Scholz, the Governor's Chief Legal Counsel, provided an opportunity for members to ask questions regarding State Ethics. There were no questions at this time.

Communications Briefing

Shareese Churchill, the Governor's Press Secretary, informed commission members to be mindful with the media. The press will consider public comments as a statement from the entire commission, not necessarily one's individual statement.

Commission Staffing / Website / Email

Sheila McDonald, Gabriel Gnall, and Devan Perry with the Maryland Board of Public Works will provide staff support to the Commission.

Submit questions, comments, or concerns to: procurement.modernization@maryland.gov

The website is: <http://governor.maryland.gov/ltgovernor/home/procurement-modernization/>

The Assistant Attorneys General at the Department of Budget and Management, Department of Transportation, and Department of General Services may serve as legal support to the Commission.

Review Executive Order Duties

Introduction of the proposed workgroups:

1. Workforce (chaired by Department of Budget and Management)
2. Efficiencies (co-chaired by Departments of Transportation and Information Technology)
3. Initiatives (co-chaired by Department of General Services and Office of Minority Affairs)

The Departments of Budget and Management, Transportation, Information Technology, and General Services as well as the Office of Minority Affairs are the chairs of the workgroups with responsibility for setting up workgroup agendas, meetings, conference calls, and deliverables. In addition, the various executive agencies may participate in other workgroups apart from the one they chair.

Additional commission ideas to discuss in workgroups:

- Develop Statewide procurement training curriculum
 - Add Maryland State Board of Contract Appeals (MSBCA) decisions to training
 - Develop a training module for businesses to learn how to bid on State contracts
- Strategic Sourcing
 - Reduce the costs of production by sourcing from new suppliers, avoiding dependency on too few.
 - Reduce the barriers to open up to new suppliers
- Preference program reviews
- eMaryland Marketplace modernization

- Procurement by non-profits
- Streamlining Small Business Reserve (SBR) Implementation

Workgroup Timelines/Deadlines

Please forward to Richard Tabuteau which workgroup(s) you would like to participate, specifying your first and second choice.

The Commission will submit its recommendations for improving and modernizing Maryland's procurement process to the Governor, no later than December 1, 2016.

Scheduling Public and Organizational Meetings

Within two weeks, each workgroup should have a conference call.

The Procurement Commission will host its next meeting in April 2016.

The Commission will hold three public regional meetings to receive input from the vendor community and the general public.

Meeting Adjourned at 4:05 p.m.